



SMPG La Hulpe meeting

April 15 - 17, 2015

Hosted by:

Meeting Venue:

SWIFT

Avenue Solvay 81

1310 La Hulpe,

Belgium.

Dress Code: *Business Casual*



I. Meeting Global Agenda

Wednesday 15th of April

8:15 (sharp)

Bus leaves from the Hotel "Chateau du Lac" to SWIFT

Morning Session

8:30 – 9:00

Bus arrives at SWIFT (Solvay entrance), and visitors walk to the château in the grounds of SWIFT.
(Coffee, drinks, croissants and fruit available before start of General Session)

9:00

Start of General Session

9:00 – 12:30

General Session Agenda

1. SMPG Welcome Address (Karla Mc Kenna – SMPG Chair, ISITC) – 5'
2. Welcome Address by Host (Stephen Lindsay – Head of Standards, SWIFT) – 5'
3. Meeting Schedule Overview (Evelyne Piron / Jacques Littré - SWIFT) – 5'
4. LEI Presentation (Gerard Hartsink or Stephan Wolf – Global LEI Foundation) – 30'
5. CSD Regulation Update & Settlement Discipline (Alexander Westphal – ECSDA) – 30'
6. Best Practices for ISO 20022 Implementation (Patrik Neutjens - SWIFT) – 30'
7. SMPG Regional Updates EMEA (SMPG APAC / JP Regional Directors) – 15'
8. SMPG Regional Updates APAC (SMPG EMEA Regional Directors) – 15'
- BREAK -----
9. SMPG Steering Committee Elections (Karla Mc Kenna / Jacques Littré) – 45'
10. MyStandards – Status on WG Usage Guidelines Publication (Janice Chapman / Evelyn Piron / Jacques Littré - SWIFT) – 20'

Afternoon Session

12:30 – 13:30	Lunch		
13:30 – 15:15	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
15:15 - 15:30	Coffee Break		
15:30 – 16:45	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
16:45 - 17:00	Go to the SWIFTLab (Adèle building by bus or walk if weather permits it ?)		
17:00 – 19:00	Introduction and presentation of the SWIFTLab <i>(Drinks and finger food buffet will be available)</i>		
19:00	Bus back to the Hotel “Chateau du Lac”		
	Free evening <i>(Several restaurants are within walking distance of the hotel - see section IV below)</i>		

Thursday 16th of April

8:15 (sharp)	<i>The bus leaves from the Hotel “Chateau du Lac” to SWIFT</i>
---------------------	---

Morning Session

09:00 – 10:45	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
10:45 – 11:00	Coffee Break		
11:00 – 12:30	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
12:30 – 13:30	Lunch		

Afternoon Session

13:30 – 15:15	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
15:15 – 15:30	Coffee Break		
15:30 – 17:30	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG

Evening

17:30	Leave for evening event and dinner
--------------	---

17:30 – 22:00	<i>Evening Event and Dinner</i>
+/- 22:00	Bus back to the Hotel “Chateau du Lac”

Friday 17th of April

8:15 (sharp) *The bus leaves from the Hotel “Chateau du Lac” to SWIFT*

Morning Session

9:00 – 10:45	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
10:45 – 11:00	Coffee Break		
11:00 – 13:00	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
13:00	End of meeting		
13:00 – 14:00	Light lunch (possibility to grab lunch and go)		



II. Meeting Registration

The attendees must fill in the registration form attached to the invitation email that you have received and send it back duly filled in to the email address info@smpg.info **for Wednesday April 1, 2015 at the latest.**

Late registration (after April 1) will be subject to approval by SWIFT (due to the logistical aspects of the organisation).

The registration form is also available on the www.smpg.info web site in the “Market Practices and Documents page” in the folder: “6_ Global SMPG Meeting / 2015 LA HULPE SMPG General Meeting”

***Please note that NMPGs are asked to send maximum 3 representatives (one for each WG).
Extra country representative registrations will have to be justified and subject to consideration on a case by case basis to grant approval.***

III. Accommodation - Hotel Information

Hotel rooms have been pre-booked by SWIFT for the SMPG meeting at the Hotel “[Chateau du Lac](#)” located in Genval in the vicinity of SWIFT offices: Avenue du Lac, 87 - 1332 Genval, Belgium

The price of the rooms have been negotiated by SWIFT **at the price of 140,00 EURO per night for a “Superior” room with breakfast, Wi-Fi and free access to Martin’s Spa included** (which is an extremely low price for a hotel of this category – 5 star hotel).

This price is valid as of the night of Tuesday April 14 until, and including, the night of Friday April 17.

This price and availability is guaranteed by the hotel until April 1st.

If you wish to stay longer or stay for the weekend or arrive a bit earlier than April 14 and would like to benefit from a good price, please contact Kaat.Binon@swift.com.

Note also that the bus transportation from the hotel “Chateau du Lac” to SWIFT and from SWIFT to the Hotel will be organized and paid by SWIFT.

Procedure to book online at the “Chateau du Lac” Hotel at the negotiated price of 140 EUR:

1. Surf to www.martinshotels.com
2. Click on “RATES & BOOKING” button (in the English version of the page) at the top of the home page.
Click immediately on the *‘I have a reservation code’* option.
3. Select **‘Martin’s Château du Lac’** in the drop down menu and enter your reservation code in the below empty box.

Your reservation code is **“SMPG0415”**

4. You arrive in a new window:

- Select your preferred language
- Select arrival and departure dates
- In the “Type” field, select “Room”
- In the “Promotional Code” field, enter again the Reservation Code: “SMPG0415”
- Click on the green “Check” button

- Check in the time line displayed, that the dates selected and the negotiated price is correct
- On the right side of the time line, select the "Number of rooms" in the drop down menu
- 5. Click on the green "Book Now" button
- 6. In the new window, enter your personal details (3 Steps)
- 7. At the end, a confirmation email will be sent to you.

Additional Notes / Information:

- Please note that you can stay in other hotels (nearby SWIFT or not) if you wish, but in that case, there is no pre-booking done and transportation from the hotel to SWIFT will be at your own expense.
- If you are staying in a hotel in Brussels, note that the transport from Brussels to SWIFT in a taxi or in a rental car takes about 35 to 45 minutes (if no traffic jams). Taxi cost will probably be about 70 EUROS per journey (one way).
- Public transport from Brussels to SWIFT is not straightforward and might easily take more than 1 hour.

IV. Restaurants at walking distance around the Hotel Chateau du Lac and Other Information

WiFi access at SWIFT

WiFi connections in the SWIFT premises will be provided for attendees.

Restaurants

- Brasserie du Lac: <http://www.brasseriedulac.be/>
- La Fontanell (Italian Restaurant) : <http://www.lafontanell.be/>
- L'Amandier (Gastronomic Restaurant) : <http://amandier.be/WordPress3/>
- La Laguna (Italian Restaurant) : <http://www.lalaguna.be/>
- Le Café du Lac (Belgian / french food) : <http://www.cafedulac.be/>

Brussels tourism information

Please consult : <http://visitbrussels.be/bitc/front/home/display/lq/en/section/visiteur.do>