



# SMPG La Hulpe meeting

## April 15 - 17, 2015

**Hosted by:**



**Meeting Venue:**

SWIFT

Avenue Solvay 81

1310 La Hulpe,

Belgium.

**Dress Code:** *Business Casual*



### I. Meeting Global Agenda

#### Wednesday 15th of April

**8:15 (sharp)**

***Bus leaves from the Hotel "Chateau du Lac" to SWIFT***

#### Morning Session

**8:30 – 9:00**

Bus arrives at SWIFT (Solvay entrance), and visitors walk to the château in the grounds of SWIFT.  
*(Coffee, drinks, croissants and fruit available before start of General Session)*

**9:00**

**Start of General Session**

**9:00 – 12:30**

#### **General Session Agenda**

1. SMPG Welcome Address (Karla Mc Kenna – SMPG Chair, ISITC) – 5'
2. Welcome Address by Host (Stephen Lindsay – Head of Standards, SWIFT) – 5'
3. Meeting Schedule Overview (Evelyne Piron / Jacques Littré - SWIFT) – 5'
4. LEI Presentation (Gerard Hartsink – Global LEI Foundation) – 30'
5. Best Practices for ISO 20022 Implementation (Stephen Lindsay – Head of Standards, SWIFT) – 30'
6. CSD Regulation Update & Settlement Discipline (Alexander Westphal – ECSDA) – 30'
7. SMPG Regional Updates EMEA (SMPG EMEA / JP Regional Directors) – 15'
8. SMPG Regional Updates APAC (SMPG APAC Regional Directors) – 15'
- BREAK -----
9. SMPG Steering Committee Elections (Karla Mc Kenna / Jacques Littré) – 45'
10. MyStandards – Status on WG Usage Guidelines Publication (Janice Chapman /

## SMPG La Hulpe Meeting – 15 to 17 April 2015 – Invitation and Agenda

Evelyne Piron / Jacques Littré - SWIFT) – 20'

11. SMPG Image and Group Picture

### Afternoon Session

<b>12:30 – 13:30</b>	<b>Lunch</b>		
<b>13:30 – 15:15</b>	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
<b>15:15 - 15:30</b>	<b>Coffee Break</b>		
<b>15:30 – 16:45</b>	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
<b>16:45 - 17:00</b>	<b>Go to the SWIFTLab (Adèle building by bus or walk if weather permits it ?)</b>		
<b>17:00 – 19:00</b>	Introduction and presentation of the <b>SWIFTLab</b> (Drinks and finger food buffet will be available)		
<b>19:00</b>	<b>Bus back to the Hotel “Chateau du Lac”</b>		
	Free evening (Several restaurants are within walking distance of the hotel - see section IV below)		

### Thursday 16th of April

**8:15 (sharp)**      ***The bus leaves from the Hotel “Chateau du Lac” to SWIFT***

### Morning Session

<b>09:00 – 10:45</b>	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
<b>10:45 – 11:00</b>	<b>Coffee Break</b>		
<b>11:00 – 12:30</b>	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
<b>12:30 – 13:30</b>	<b>Lunch</b>		

### Afternoon Session

<b>13:30 – 15:15</b>	Corporate Action WG & Investment Funds WG	Settlement and Reconciliation WG
<b>15:15 – 15:30</b>	<b>Coffee Break</b>	
<b>15:30 – 17:30</b>	Corporate Action WG	Settlement and Reconciliation WG

## Evening

17:30	Leave for evening event and dinner
17:30 – 22:00	<b><i>Evening Event and Dinner</i></b>
+/- 22:00	Bus back to the Hotel “Chateau du Lac”

## Friday 17th of April

8:15 (sharp)	<i>The bus leaves from the Hotel “Chateau du Lac” to SWIFT</i>
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## Morning Session

9:00 – 10:45	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
10:45 – 11:00	<b>Coffee Break</b>		
11:00 – 13:00	Corporate Action WG	Investment Funds WG	Settlement and Reconciliation WG
13:00	<b>End of meeting</b>		
13:00 – 14:00	<b>Light lunch (possibility to grab lunch and go)</b>		



## II. Meeting Registration

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The attendees must fill in the registration form attached to the invitation email that you have received and send it back duly filled in to the email address [info@smpg.info](mailto:info@smpg.info) **for Wednesday April 1, 2015 at the latest.**

**Late registration (after April 1)** will be subject to approval by SWIFT (due to the logistical aspects of the organisation).

The registration form is also available on the [www.smpg.info](http://www.smpg.info) web site in the “Market Practices and Documents page” in the folder: “6\_ Global SMPG Meeting / 2015 LA HULPE SMPG General Meeting”

***Please note that NMPGs are asked to send maximum 3 representatives (one for each WG).  
Extra country representative registrations will have to be justified and subject to consideration on a case by case basis to grant approval.***

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## III. Accommodation - Hotel Information

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Hotel rooms have been pre-booked by SWIFT for the SMPG meeting at the Hotel “[Chateau du Lac](#)” located in Genval in the vicinity of SWIFT offices: Avenue du Lac, 87 - 1332 Genval, Belgium

The price of the rooms have been negotiated by SWIFT **at the price of 140,00 EURO per night for a “Superior” room with breakfast, Wi-Fi and free access to Martin’s Spa included** (which is an extremely low price for a hotel of this category – 5 star hotel).

**This price is valid as of the night of Tuesday April 14 until, and including, the night of Friday April 17.**

**This price and availability is guaranteed by the hotel until April 1<sup>st</sup>.**

If you wish to stay longer or stay for the weekend or arrive a bit earlier than April 14 and would like to benefit from a good price, please contact [Kaat.Binon@swift.com](mailto:Kaat.Binon@swift.com).

Note also that the bus transportation from the hotel “Chateau du Lac” to SWIFT and from SWIFT to the Hotel will be organized and paid by SWIFT.

### **Procedure to book online at the “Chateau du Lac” Hotel at the negotiated price of 140 EUR:**

1. Surf to [www.martinshotels.com](http://www.martinshotels.com)
2. Click on “RATES & BOOKING” button (in the English version of the page) at the top of the home page.  
Click immediately on the *‘I have a reservation code’* option.
3. Select **‘Martin’s Château du Lac’** in the drop down menu and enter your reservation code in the below empty box.

Your reservation code is **“SMPG0415”**

4. You arrive in a new window:

- Select your preferred language
- Select arrival and departure dates
- In the “Type” field, select “Room”
- In the “Promotional Code” field, enter again the Reservation Code: “SMPG0415”
- Click on the green “Check” button

- Check in the time line displayed, that the dates selected and the negotiated price is correct
- On the right side of the time line, select the "Number of rooms" in the drop down menu
- 5. Click on the green "Book Now" button
- 6. In the new window, enter your personal details (3 Steps)
- 7. At the end, a confirmation email will be sent to you.

#### **Additional Notes / Information:**

- Please note that you can stay in other hotels (nearby SWIFT or not) if you wish, but in that case, there is no pre-booking done and transportation from the hotel to SWIFT will be at your own expense.
- If you are staying in a hotel in Brussels, note that the transport from Brussels to SWIFT in a taxi or in a rental car takes about 35 to 45 minutes (if no traffic jams). Taxi cost will probably be about 70 EUROS per journey (one way).
- Public transport from Brussels to SWIFT is not straightforward and might easily take more than 1 hour.

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## **IV. Restaurants at walking distance around the Hotel Chateau du Lac and Other Information**

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#### WiFi access at SWIFT

WiFi connections in the SWIFT premises will be provided for attendees.

#### Restaurants

- Brasserie du Lac: <http://www.brasseriedulac.be/>
- La Fontanell (Italian Restaurant) : <http://www.lafontanell.be/>
- L'Amandier (Gastronomic Restaurant) : <http://amandier.be/WordPress3/>
- La Laguna (Italian Restaurant) : <http://www.lalaguna.be/>
- Le Café du Lac (Belgian / french food) : <http://www.cafedulac.be/>

#### Brussels tourism information

Please consult : <http://visitbrussels.be/bitc/front/home/display/lg/en/section/visiteur.do>